

LANCASTER COUNTY STATISTICAL/MODELING ANALYST

NATURE OF WORK

This is responsible technical work providing statistical data and support to property appraisal personnel.

Work involves maintenance, development and calibration of models for the valuation of all real property in Lancaster County, and implementing and analyzing ratio studies for all property types to evaluate market trends and data integrity. Work also involves creating and maintaining cost tables, depreciation tables and market and income models in the Computer Assisted Mass Appraisal (CAMA) System and assisting in identifying coefficients and implementing selection criteria for the CAMA systems market modeling program. An individual within this classification will be expected to utilize independent judgment in performing operational tasks with work decisions made in accordance with departmental policies, procedures and State statutes. Supervision is received from an administrative superior with work reviewed in the form of accuracy, results achieved and compliance with departmental and legal requirements.

EXAMPLES OF WORK PERFORMED

Identify and interpret trends, inverse relationships and critical elements in program and administrative data.

Select and apply established mathematical and statistical methods and techniques for use in computing percentages, averages, totals and ratios to meet analytical and interpretation requirements of studies of data.

Summarize statistical data into technical reports, charts, graphs and tables; apply statistical testing techniques to the analysis and interpretation of data; formulate conclusions and calculate probabilities based on data analysis.

Develop and maintain technical models used in valuing real property; analyze and interpret the validity and accuracy of all market and income models.

Establish and evaluate the effectiveness of multiple regression models; develop and implement new models as needed.

Implement statistical studies for all types of property characteristics; distribute results to appraisal staff.

Prepare and maintain detailed program and operation documentation.

DESIRABLE KNOWLEDGES, ABILITIES, AND SKILLS

Considerable knowledge of the principles, methods, practices and techniques of real property appraisal and assessment.

Considerable knowledge of the principles of random sampling and probability.

Considerable knowledge and understanding of the methods and techniques of statistical analysis.

Knowledge of computerized appraisal systems including applicable software and hardware technology.

Knowledge of the applicable statutes governing real property assessment and appraisal.

Ability to establish and maintain effective working relationships with co-workers, property owners, public officials and the general public.

Ability to prepare and maintain clear and concise reports and documentation.

Ability to communicate effectively both orally and in writing.

DESIRABLE TRAINING AND EXPERIENCE

Graduation from an accredited four-year college or university with major coursework in statistics, math, business administration or related field plus experience in the appraisal and assessment of real property. Experience utilizing CAMA system modeling in a mass appraisal environment preferred.

MINIMUM QUALIFICATIONS

Graduation from a senior high school or equivalent supplemented by vocational or community college level coursework in math or statistics plus experience appraising real property or performing tax evaluation functions, or any equivalent combination of training and experience which provides the desirable knowledges, abilities and skills.

Approved by: _____
Department Head

Personnel Director

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